

**LANCASTER GIRLS' GRAMMAR SCHOOL**  
**16-19 DISCRETIONARY BURSARY FUND APPLICATION Academic Year 20/21**

Proof of entitlement must be included when the form is returned to the Finance Office.  
The application form needs to be handed to the Finance Office as soon as possible after admission to  
the Sixth Form in September, and by Monday 14<sup>th</sup> September at the latest

**Learner Details**

Surname / Family Name	
First Names	
Date of Birth	
Address	
Post Code	
Email address	
Home Phone Number	
Mobile Phone Number	

**Bank or Building Society Details**

To receive payments, you (the Learner) must have a bank account in your own name that will accept BACS payments. If you do not have a bank account, you will need to open one before completing this form.

Name of Account Holder	
Name of Bank	
Branch	
Sort Code	
Account Number	
Building Society Roll Number	

**I confirm that the details are true and accurate. I understand that to continue to receive funding, I must maintain good levels of attendance, effort and behaviour as stated in the LGGs Sixth Form Contract.**

Signed (Learner)		Date	
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**Application for discretionary funding – maximum available £600 per annum**

This form should be submitted with appropriate evidence

<b>Full Name:</b>	
<b>Tutor Group</b>	

I wish to apply for **discretionary** funding under the following criteria:

- My household income is below £20,817

I wish to apply for support towards:

<b>Specific need (i.e. transport)</b>	<b>Amount applied for</b>	<b>Total</b>

I attach to this form the following evidence to support my application (e.g. Tax credit award notices, P60 / evidence of self-employed income)

**I certify that the details on this application and the evidence provided are true and accurate. I confirm that I will keep receipts for purchases made using the Bursary fund and that I will forward them to the Finance Office immediately.**

<b>Signed (Learner)</b>	
<b>Signed (Parent/Carer)</b>	
<b>Date</b>	
<b>Date application received</b>	
<b>Date reviewed by Committee</b>	
<b>Outcome</b>	